

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814
(916) 445-7046



October 24, 1986

ALL-COUNTY LETTER NO. 86-104

- TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY FISCAL OFFICERS
ALL COUNTY AUDITORS
ALL COUNTY ADMINISTRATIVE SERVICES OFFICERS

SUBJECT: COUNTY WELFARE DEPARTMENT ADMINISTRATIVE EXPENSE CLAIM

— This is to provide time study instructions for the October - December 1986 quarter. Included in this letter is information on the Refugee Demonstration Project, and the Greater Avenues for Independence (GAIN) Program.

Eligibility and Nonservice Time Study (DFA 43)

Refugee Demonstration Project

The Federal Department of Health and Human Services has advised this Department that eligibility for the Refugee Demonstration Project (RDP) will be limited to the first thirty-one months of residency in the United States, rather than the first thirty-six months. This policy is effective October 1, 1986.

Eligibility workers and their first-line supervisors will continue to time study RDP eligibility determinations and grant maintenance functions on a blank line of the DFA 43. Activities for the November 1986 time study will be based on the thirty-one month eligibility criterion.

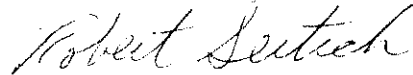
Greater Avenues For Independence Program

The GAIN registration activities are now limited to: 1) Informing the AFDC applicant or recipient of his/her rights and responsibilities concerning registration; and 2) Completion of the registration document.

The time spent performing these activities is to be recorded on the Eligibility and Nonservices Time Study (DFA 43) under AFDC-FG/U, Intake or Continuing depending on the case status.

Employment Services Time Study (DFA 52)

Registration activities have been removed from the Employment Services Time Study (DFA 52). Any additional activities which may occur during the GAIN registration process, e.g., explaining the GAIN program are to be recorded on the DFA 52, Line A, Orientation. If you have any questions or need additional information, contact the Fiscal Policy and Procedures Bureau at (916) 445-7046.



ROBERT T. SERTICH
Deputy Director
Administration

cc: CWDA